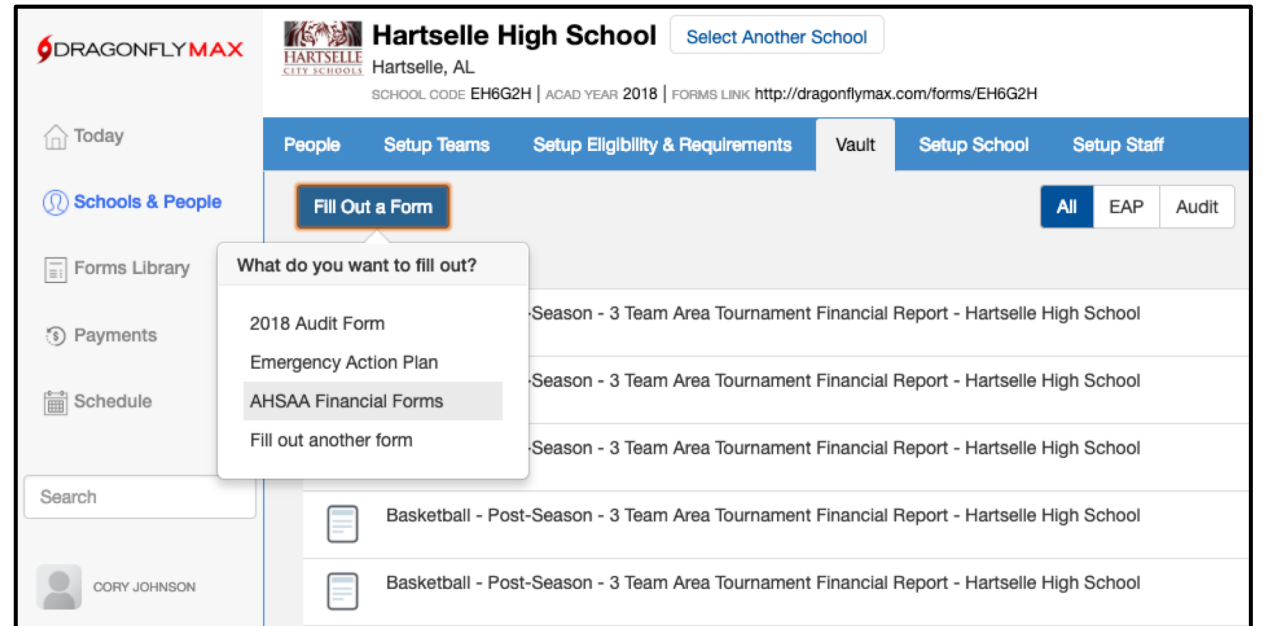




## Finding & Completing A Financial Report

1. Click Schools & People > Vault > "Fill Out A Form"
2. Select "Association Financial Forms"
3. Select the needed financial form from the list.
4. Complete the form fields (many will be calculated automatically), then click "Sign & Complete" to submit your report.
5. Click "Pay Now" or go to the "Payments" menu to view your completed financial report and invoices.



[See It In Action](#)

