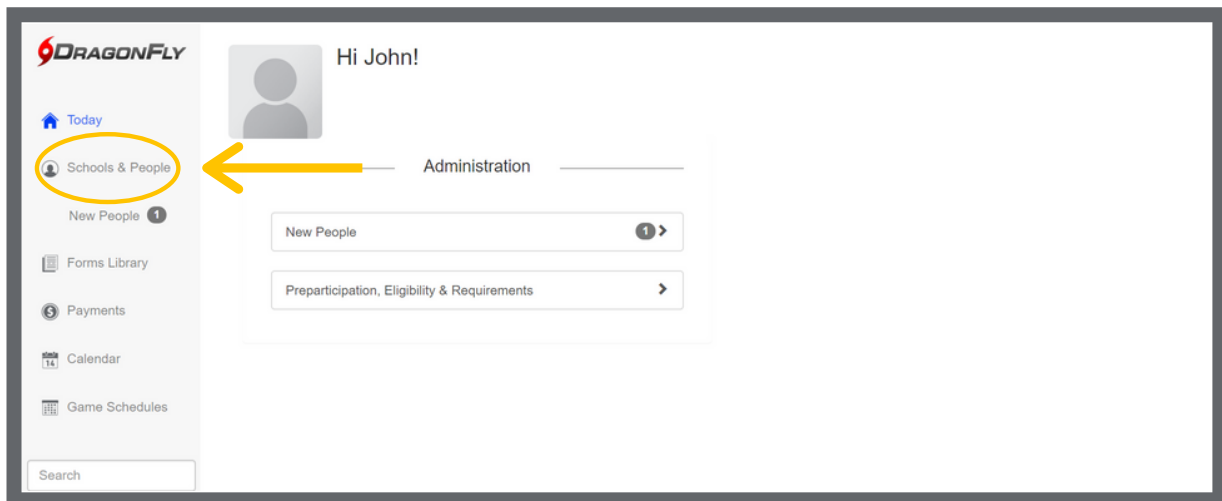




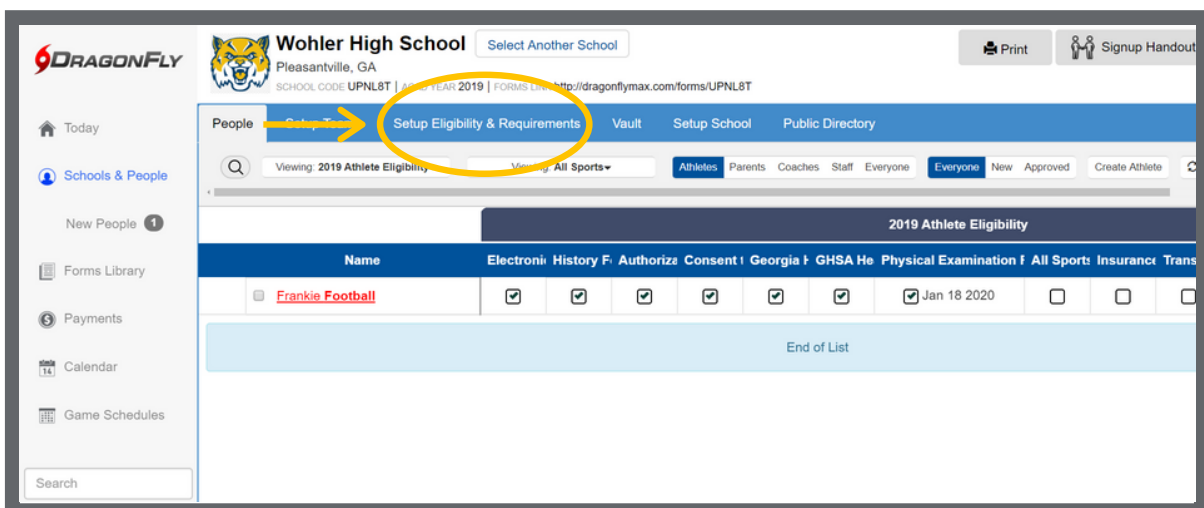
SET UP GENERAL REQUIREMENTS

Set up your eligibility requirements so parents and students can prepare for the upcoming season.

Step 1: Sign in to DragonFly on your web browser and select the 'Schools and People' tab in the left-side menu.



Step 2: Select the 'Setup Eligibility and Requirements' tab in the top menu.





Step 3: To add a requirement, select the 'Add Requirements' button in the top right corner. You may see a list of requirements from your state association, which cannot be changed.

Type	Name	Required	Assigned By
...	Electronic Signature Agreement Good for 2019 academic year	Required	GHSA
...	History Form Good for 2019 academic year	Required	GHSA
...	Authorization to Release Medical Information Good for 2019 academic year	Required	GHSA
...	Consent to Treatment Good for 2019 academic year	Required	GHSA
...	Georgia High School Association Student / Parent Concussion Awareness Form Good for 2019 academic year	Required	GHSA
...	GHSA Heat and Humidity Policy For ALL Sports Good for 2019 academic year	Required	GHSA
...	Physical Examination Form Good for one year, plus rest of that month	Required	GHSA

The requirements above were assigned by GHSA and cannot be edited here.

Step 4: Select a general requirement, including birth certificate, insurance card or participation fee. You can also assign a form in the 'Standard Forms' tab. Once you make your selection, click 'Next'.

Select one



Step 5: Assign this requirement to individual teams or all teams at your school, then click 'Assign'.

DragonFly Academy interface showing the 'Assign Birth Certificate' modal. The modal is titled 'Assign Birth Certificate' and is for 'Wohler High School'. It has four steps: Step 2: Who should do the requirement? (Athletes selected), Step 3: What teams? (All Teams selected), Step 4: When should the requirement be done? (2019 - 2020), and an Assign button circled in yellow.

Step 6: You should now see this requirement under your school name. To edit or delete this requirement, select the icons on the right.

DragonFly Academy interface showing the 'Requirements for Wohler High School for Athletes for 2019-2020' table. The table lists requirements assigned by GHSA and cannot be edited here. The requirements are:

Requirement	Required	Assigned By
Georgia High School Association Student / Parent Concussion Awareness Form Good for 2019 academic year	Required	GHSA
GHSA Heat and Humidity Policy For ALL Sports Good for 2019 academic year	Required	GHSA
Physical Examination Form Good for one year, plus rest of that month	Required	GHSA

The requirements above were assigned by GHSA and cannot be edited here.

Requirements for Wohler High School for Athletes for 2019-2020

Requirement	Required	Assigned By	Actions
Birth Certificate	Required	Wohler High School	Edit, Delete
Insurance Card	Required	Wohler High School	Edit, Delete